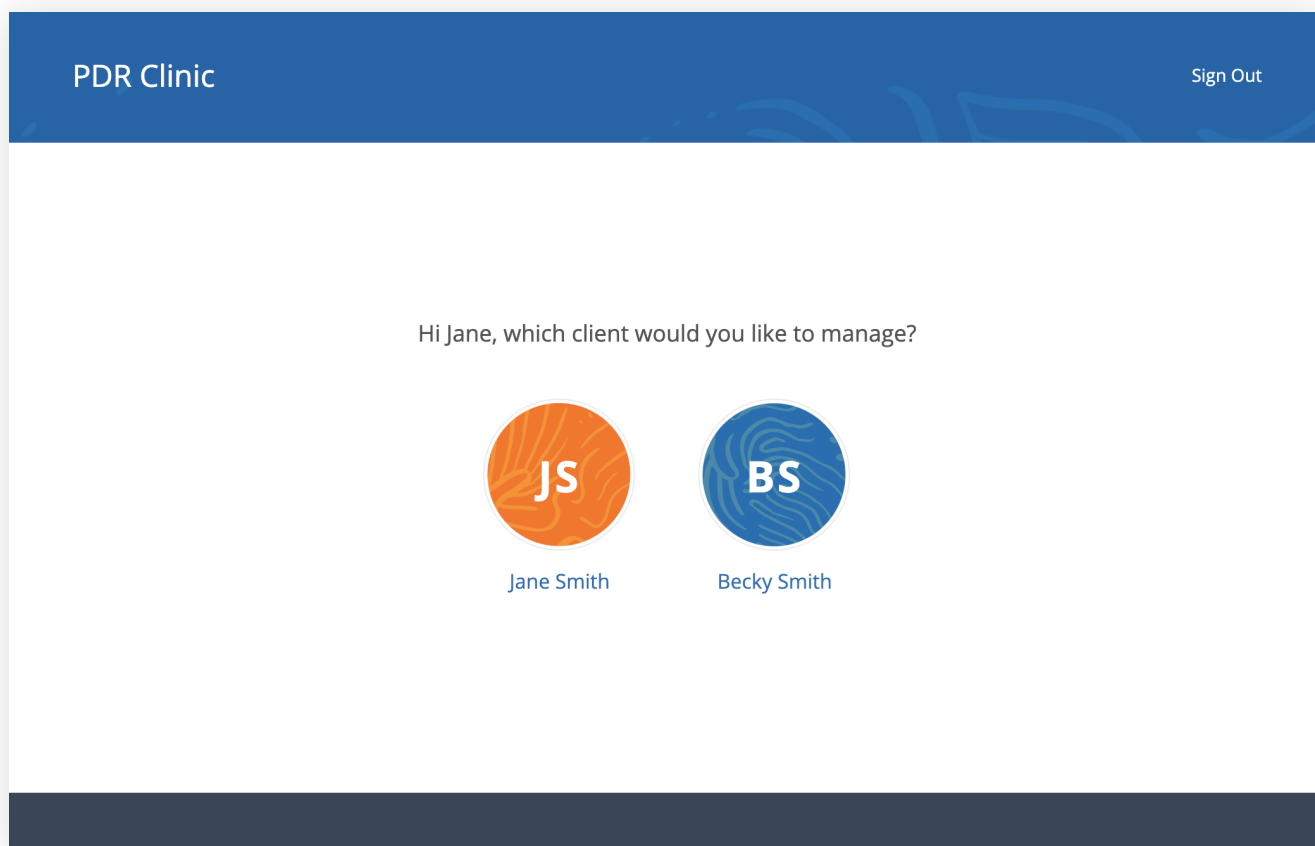


MINORS MANAGEMENT

If you are the guardian of a minor(s), and your clinician has given you access to their Client Portal (as well as your own), you will see icons after you log in. **Click on the profile** you want to manage.



TROUBLESHOOTING

1. Check your **spam folder** and any other folders in your inbox for an email from the address `no-reply@simplepractice.com`. It also helps to add this address to your address book to make delivery easier.
2. Be mindful of any **auto-fillers** enabled in your browser that might be entering information for you. If the auto-filler replaces the information you type, this will cause it to appear as inaccurate.
3. Double-check your **spelling**. Your login credential for access will be your exact email address—the same one where the invitation is delivered, so all spelling must be exact.
4. The same email can't be used for more than one portal account for the same clinician.
Be sure to use the same email address that you normally use to log into your Client Portal, and check your spam